

**Packaging: Making the box layer.**

---

**EQUIPMENT: What you will need**

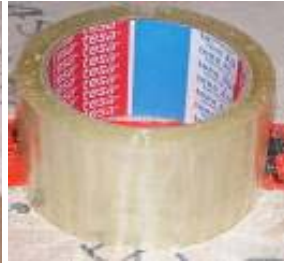
---



Box cutter



Tape gun



Packing tape



Corrugated Cardboard

**SAFETY: How to stay safe**

---

Never lift anything heavy without asking for some help.  
Put knives and sharps out of reach of children. Do not leave them lying around.  
Shoes and boots must cover your feet when you work near heavy things.

---

**Packaging: Wrapping an art work in cardboard**

---

**Cut cardboard**

Cut a piece of sheet cardboard to make the box for the art work.



### Use a table top

Put the sheet of cardboard on the table.

Put the artwork on top of the cardboard.



### Step 3

Measure how much cardboard you will need to make a box around the artwork.

The box will need to wrap all around the artwork.



### Bend cardboard

Cut your cardboard box piece out of the sheet.

- Bend the cardboard first, if you need to make it easier to cut.



### Cut

Sheet cardboard is thick and you need to cut through a couple of times.

- Cut in straight lines.



### Bend

Now you need to start bending the shape of the box.

- Bend the cardboard to make a crease.
- Put the artwork in the crease of your first bend.



### Measure

Measure where the next crease should be.

- mark the line with the knife.
- Bend the cardboard along that crease.



### Fold

To make a crease, find the grain of the cardboard and push with one hand while folding with the other hand.



### Creasing and folding

Keep creasing and folding the sheet until there are enough sides of cardboard to box around the artwork.

- Make sure that you have cardboard overlapping at the join.
- Cut off the extra cardboard. Keep the extra pieces – you will need them for the ends of the box.



### Wrap

Wrap the artwork tightly in the new cardboard box.



### Add silica

Get your bag of silica.

- Squeeze the bag of silica in with the artwork.



### Tape box

Tape the box together at the joints.

- Make sure the artwork can not move in the box.



### Use tape gun

Hold the cardboard tightly around the artwork.

- Put tape onto the joints of the cardboard box.
- Put enough tape on the box so that it stays closed – 5 or 6 pieces.



### Make ends

To make the ends of the box:

- Use a piece of the left over sheet cardboard.



### Make ends

Put the piece of sheet cardboard over one end of the box.

- Tape one side onto the rest of the box.



### Trim ends

Cut the extra cardboard off the next side.



### Tape end

Then tape this side onto the box.



### Tape

Now keep going around and cut off the extra cardboard to fit the box.

- Tape the end down as you cut around each side of the box.



### Trim back

Cut back the final side.



### Tape end

Use more tape to stick down the end strongly on all the sides.

Now, do the same things again at the other end of the box.



### Finish



When the box is all joined strongly it is ready for fragile tape.